

FOZSTAY

Privacy Policy

This privacy policy explains, in clear language, how FozStay may collect and use personal data when people visit the website, request information, book a visit or rent a room.

Last updated: [date] Version: 0.1 Language: English

Draft template - to be reviewed before legal/public use

Important note: This document is a practical draft template. It should be checked by the owner and, where appropriate, by a legal professional before publication or use with tenants.

1. Who is responsible

FozStay is responsible for the processing of personal data related to enquiries, visits, rental administration and website communication. Final publication should include the full legal entity name, address, email and any required registration details.

2. Data we may collect

We may collect contact details, messages, booking information, room interest, student/rental information, payment or contract administration details and technical website data. We only request information that is relevant for the purpose.

3. Why we use data

Personal data may be used to answer questions, organise visits, prepare or manage rental agreements, handle payments and deposits, maintain the house, comply with legal obligations, improve the website and protect legitimate interests.

4. Legal basis

Processing may be based on contract preparation or performance, legal obligations, legitimate interests, consent where required, or protection of important interests. Consent can be withdrawn when processing is based on consent.

5. Sharing data

Data may be shared with service providers such as hosting, email, calendar, accounting or payment providers, and with authorities when legally required. FozStay does not sell personal data.

6. Retention

Data is kept only as long as needed for the purpose, contract administration, legal obligations or dispute handling. Retention periods should be confirmed before final publication.

7. Rights

Individuals may have rights to access, correct, delete, restrict or object to processing, and to request data portability where applicable. Requests can be sent to the contact email published on the website.

8. Security and questions

FozStay takes reasonable technical and organisational measures to protect personal data. This policy should be legally reviewed before final publication, especially for GDPR compliance and local requirements.

Details to complete before publication

- Legal entity name
- Full address
- Contact email
- Phone number if used
- VAT/company number if applicable
- Final date and version